

TAE40116 Certificate IV in Training and Assessment

In November - December this year, we will be running a series of workshops designed as an intensive course to support teachers to complete the Certificate IV in Training and Assessment in time for delivery in 2022.

Cost

Enrolment Fee for the Intensive Course is \$3600.

Dates and times (AEST)

Friday November 19	10.00am – 1.00pm	
Thursday 25 November	10.00am – 1.00pm	
Monday 29 November	10.00am – 1.00pm	
Thursday 2 December	10.00am – 4.00pm	FULL DAY
Monday 6 December	10.00am – 1.00pm	
Tuesday 14 December	10.00am – 4.00pm	FULL DAY
Tuesday 15 December	10.00am – 4.00pm	Open support session NO COST

Proposed completion timeline: December 20 (*this is dependent upon individual work rate and task submission – support workshops will run twice-weekly throughout January*)

Requirements

Candidates:

- MUST attend all sessions of the intensive course
- MUST complete Knowledge Questions (as best possible) prior to workshop start times
- MUST complete Tasks between workshops (approx. 6-7 hours of work between workshops)

Session link provided upon registration.

Additional support – NO COST

All teachers welcome to the regular support sessions at no cost, weekly until December 10:

Every Tuesday 4.15-5.15pm
Every Thursday 4.15-5.15pm

Additional support sessions will also run on Saturdays each month for the rest of the year, and weekly Mondays and Thursdays throughout January (*see attached document for details*).

Study Time and Support

The TAE40116 has a large volume of learning and requires setting aside between workshops. We recommend 6-7 hours between each session – this can vary depending on a teacher's experience, background, approach to study and personal study habits.

Support is available via email, phone and frequent online drop-in support sessions Monday to Saturday every week.

Enrolment

Teachers can enrol at any stage using the following link: http://tiny.cc/TAE40116Enrol_2021. Before enrolling, they will need a USI if they don't already have one, which can be created at <https://www.usi.gov.au/providers/create-usi-student>.

Questions / Further Information

We encourage teachers, VET Coordinators or other staff members to be directly in touch with Sarah Pavy, Principal, Ripponlea Institute to ask questions about the course and look at how it can best fit their teachers' needs and the school's context.

Contact: sarah@ripponleainstitute.com or 0451 779 464.

INTENSIVE COURSE – DATES AND TIMES

Friday November 19 10.00am – 1.00pm Induction - Design Cluster

TAEDES401: Design and develop learning programs
TAEDES402: Use training packages and accredited courses to meet client needs

Thursday 25 November 10.00am – 1.00pm LLN

TAE LLN411: Address adult language, literacy and numeracy skills

Monday 29 November 10.00am – 1.00pm Delivery

TAEDEL402: Plan, organise and facilitate learning in the workplace

RPL
BSBCMM401 Make a Presentation
TAEDEL401 Plan, organise and deliver group-based learning

Thursday 2 December 10.00am – 4.00pm FULL DAY Assessment Tools

TAEASS502: Design and develop assessment tools

Monday 6 December 10.00am – 1.00pm Assessment Tools

TAEASS502: Design and develop assessment tools

Tuesday 14 December 10.00am – 4.00pm FULL DAY Assessment Cluster

TAEASS401: Plan assessment activities and processes
TAEASS402: Assess competence
TAEASS403: Participate in assessment validation

Tuesday 15 December 10.00am – 4.00pm FREE WORKSHOP Open support session

Regular support session link: <https://us02web.zoom.us/j/82576706558>